Commencing operations or services notification

Licensees must complete and submit this notification form in accordance with the *Reporting Manual for licensed operators and retailers under the Water Industry Competition Act 2006* (Reporting Manual) to IPART within 10 days of commencing:

* to operate water industry infrastructure for a scheme under an operational approval or a variation to an operational approval, or
* to supply water or sewerage services to a scheme.

Licensee and scheme details

|  |  |
| --- | --- |
| Licensee name |  |
| Licence number |  |
| Scheme name |  |
| Operational Approval number and date granted or varied, if applicable |  |

**Contact person**

|  |  |
| --- | --- |
| Name: |  |
| Position: |  |
| Phone: |  |
| Email: |  |

Details of commencement

#### Type (*tick all that apply*)

[ ]  Commence operation of new water industry infrastructure

[ ]  Commence supply of water services

[ ]  Commence supply of sewerage services

#### Date commenced operation or supply of services

Click or tap here to enter text.

#### Description of infrastructure or services being supplied

Describe the new infrastructure that has commenced operating and/or the services being supplied and the area or customers being supplied.

Click or tap here to enter text.

#### Any additional information (*if applicable*)

Click or tap here to enter text.

Next steps

* Submit this change notification form to IPART via WILMA. Use the notification category “Notification – Change”.
* Submit this information to other stakeholders, as required by your licence. Refer to the Reporting Manual and your licence for details.