



Independent Pricing and Regulatory Tribunal  
New South Wales

# Electricity networks reporting manual

## Distribution reliability and performance reporting

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## Amendment record

Issue	Date issued	Amendments made
ENRM first issue up to version 4	June 2016 to May 2017	See previous issues for related amendments.
ENRM – Distribution reliability and performance reporting	October 2017	Separate Reporting Manuals published for reporting requirements. Inserting Chapter 1 – The purpose and status of this reporting manual. Various amendments to text to improve clarity. Remove Appendix A – licence conditions for individual operators and Appendix B – individual non-compliances.
ENRM – Distribution reliability and performance reporting	April 2018	Inserting sign-off requirements on reports. Minor edits and formatting improvements.

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# 1 The purpose and status of this reporting manual

This Reporting Manual and other Reporting Manuals are issued by IPART. IPART will review and amend these Reporting Manuals from time to time.

Licence conditions for the licensed Electricity Network Operators (ENOs) require that the licence holder complies with any Reporting Manuals issued by the Tribunal.<sup>1</sup> Although no regulatory requirement to comply with a Reporting Manual exists for non-licensed ENOs, IPART expects that all ENOs will comply with the Reporting Manuals where applicable to their specific reporting obligations. Each document may not apply to all ENOs, and this is specified where relevant.

The reporting requirements specified in these Reporting Manuals do not replace any requirements identified in licence conditions, legislation, statutory instruments or codes that apply to ENOs. Compliance with Reporting Manuals is required in addition to, not in substitution for, compliance with other applicable obligations.

The information gathered through the reporting arrangements outlined in this document will allow IPART to:

- ▼ determine whether ENOs are consistently and effectively meeting statutory obligations,
- ▼ identify immediate risks and long term trends, and
- ▼ identify trends that signify emerging issues across the industry with a view to developing safety measures or supporting industry safety initiatives where appropriate.

A review of the reporting requirements will be conducted periodically to accommodate any changes to statutory requirements and licence conditions.

IPART has also issued Audit Guidelines to guide networks on how to maintain compliance with their obligations.

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<sup>1</sup> *Schedule listing ministerially imposed licence conditions for distribution network service providers*, licence condition 7; the *Transmission Operator's Licence under the Electricity Supply Act 1995 (NSW)*, issued by the Minister for Industry, Resources and Energy, 7 December 2015, condition 11, p 7; the *Schedule of Ministerially imposed licence conditions for the operator of a transacted distribution system* issued to the Ausgrid Operator partnership on 1 December 2016, condition 14; and the *Schedule of Ministerially imposed licence conditions for the operator of a transacted distribution system* issued to the Endeavour Energy Operator partnership on 7 June 2017, condition 14.

## 2 Quarterly reporting requirements for reliability and performance standards

Licence holders are required to report quarterly against the ministerially-imposed reliability and performance licence conditions. These reporting requirements apply to Ausgrid, Endeavour Energy and Essential Energy; and cover:

- ▼ network overall reliability standards
- ▼ individual feeder standards, and
- ▼ customer service standards.

Quarterly reliability and performance reports are due to IPART within one month of the end of each quarter, and Essential Energy is also required to submit a copy to the Minister.

### 1 Content

Table 2.1 lists the reliability licence conditions that set the content of the quarterly reports. This have been categorised per licence holder.

**Table 2.1 Reporting requirements against reliability and performance licence conditions**

Licence Holder	Licence	Conditions
Ausgrid	<i>Schedule of Ministerially imposed licence conditions for the operator of a Transacted Distribution System</i> found in the Ausgrid Licence	7.1 to 7.4
Essential Energy	Ministerially imposed reliability and performance licence conditions for Electricity Distributors	18.1 to 18.5
Endeavour Energy	<i>Schedule of Ministerially imposed licence conditions for the operator of a Transacted Distribution System</i> found in the Endeavour Energy Licence	7.1 to 7.4

### 2.1 How to lodge a quarterly standards report

The quarterly reports are due to IPART within one month of the end of each quarter.

The network operator must lodge the reports by email to [energy@ipart.nsw.gov.au](mailto:energy@ipart.nsw.gov.au). It should provide contact details (phone, email) of the primary contact as well as an alternative contact for those times when the primary contact is unavailable.

The CEO or equivalent (eg, Managing Director if there is no CEO), must sign off each report. We expect the sign-off to be in the form of a cover letter appended to the report. Where the



CEO (or equivalent) has delegated this responsibility, IPART may request evidence of the delegation.

## **2.2 Information on reliability and performance audits**

The licence holder's performance against the reliability and performance standards must be independently audited after the end of each financial year, with the audit report due to IPART by 30 September.<sup>2</sup> Essential Energy is required, under the DNSP licence conditions, to also provide a copy of the audit report to the Minister by this date. Further information on reliability and performance audits can be found in IPART's *Electricity Network Audit Guidelines*.

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<sup>2</sup> *DNSP licence conditions*, conditions 18.7 and 18.12; *Ausgrid and Endeavour Energy Licence conditions* 7.6 and 7.12.