

**Item C – 1 AMENDMENT OF JUNE 2017 MINUTES TO INCLUDE THE
RESOLUTION ADOPTING THE DELIVERY PROGRAM AND
OPERATIONAL PLAN**

File number:

Reporting Officer: Acting General Manager – RK Stewart

Operational Plan Objective: Pillar 6: Our Leadership – Provide good governance, prudent financial management and effective support services for all its activities

Officer Recommendation:

That Council amend the adopted Minutes of June 2017 Ordinary Meeting to include the resolution

06.17.3988 RESOLVED on the motion of Cr Mannix and Purtill that Council

- Formally adopt the 2017-2021 Delivery Plan
- Note proposed changes to the 2017-18 operational budget; and
- Formally adopt the 2017-18 Operational Plan, incorporating the 2017-18 Revenue Policy and Operational Budget.

02.18.4206 RESOLVED as per motion of Cr Allen and Purtill that the report be received and recommendation be adopted.

Cr O'Halloran voted against the motion.

Purpose of Report

To report on the adoption of the 2017/18 Delivery Program and Operational Plan by Council

Report

The *Local Government Act 1993* requires Council

s404 (1) A council must have a program (its **delivery program**) detailing the principal activities to be undertaken by the council to implement the strategies established by the community strategic plan within the resources available under the resourcing strategy;

s405 (1) A council must have a plan (its **operational plan**) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.

Councils Ordinary Meeting Agenda of the 28th June 2017 contained a report C9 Integrated Planning and Reporting.

To inform Council on feedback received from Community Consultation on the 2017-2021 Delivery Plan and Draft 2017-18 Operational Plan, and seek Council agreement to formally adopt these documents .

On reviewing the Minutes it has been found that Resolution 06.17.3988 was not included and subsequent it has been determined that this was not picked up by staff checking the Minutes or by Council when adopting the June 2017 Minutes.

Minutes of Council Meetings are recorded live at meetings and staff have gone back through the electronic records and found the resolution that reads

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- Formally adopt the 2017-18 Operational Plan, incorporating the 2017-18 Revenue Policy and Operational Budget.

To correct the administrative oversight and provide for the legal adoption of the Delivery Program and Operational Plan Council is required to amend the adopted June 2017 Minutes to reflect the resolution.

Implementation of the Delivery Plan and Operational Plan to date has been undertaken in good faith by all having that responsibility.

Budget Implications

Amendment of the June 2017 Ordinary Council Minutes is required to give legal affect to the adoption of the Delivery and Operational Plan and authorise expenditure.

<u>Financial Implication</u>	As above
<u>Legislative Implication</u>	Integrated Planning and Reporting Framework
<u>Policy Implication</u>	Nil
<u>Attachments</u>	Nil